

Craven Vale and Whitehawk Hill Allotments Society Constitution

This constitution was amended and adopted by 13 members of the Society on 10 October 2026.

1. The name of the organisation shall be the Craven Vale and Whitehawk Hill Allotments Society, which can also be known as CVWHAS.

2. Membership and activities

a. Membership is open to all tenants, co-workers and mini-bed tenants who garden at the Craven Vale and Whitehawk Hill Allotments on Beresford Road and Whitehawk Hill Road, East Brighton and is confirmed following payment of an annual membership fee.

b. Annual General Meetings will be open to all tenants, co-workers and mini-bed tenants who garden at the Craven Vale and Whitehawk Hill Allotments.

c. All tenants, co-workers and mini-bed tenants who garden at the Craven Vale and Whitehawk Hill Allotments are welcome to attend events organised by CVWHAS and purchase items at the Hub.

3. The aim(s) of the society shall be:

a. to discuss matters relevant to the members,

b. to agree and carry forward ways of improving the experience of gardening at the sites,

c. to communicate opinions shared by a majority of members to other relevant bodies,

d. to promote sustainable and environmentally-friendly gardening practices, and

e. to contribute to enhancing the sites for wildlife and maximizing their biodiversity.

4. The society shall be governed by General Meetings of members which will be held at least once a year.

5. General meetings will be advertised (at minimum) by notices placed at all entrances to the allotment site at least one month before the date of the General Meeting.

6. The society may select representatives to speak on behalf of the society to other relevant bodies, and to report back to the society from any meetings such representatives may attend.

7. The club's finances shall be administered as follows:

a. a bank account will be maintained on behalf of the group at a bank agreed by the committee

b. signatories to the account will be the officers of the association.

c. each cheque will require two signatures one of whom will normally be the Treasurer

d. records of income and expenditure will be maintained by the Treasurer and a financial statement given to each meeting

e. an annual statement of accounts will be presented to the Annual General Meeting, and

f. all money raised by the Association will be spent solely on the objects laid out in the constitution.

8. This constitution may be amended or extended by a General Meeting of the club provided notice of a **change to the constitution** has been advertised in accordance with rule 5 above.