

**Craven Vale & Whitehawk Hill Allotments Society**  
**Committee Meeting Sunday, 11 February 2024**  
**CVWHAS Hub**

Present	Apologies
Jenny Embleton – 118 CV, Treasurer & Chairing James Gilderoy – 37 CV, note taker Paul Skelly – 37 CV Arthur Tallon – 77/1 WH Mary Ledgard – 26 CV Mark Fuller – 13 WH Jason Lee – 13 WH Sarah – plot on WH Pete Elliott – 47 WH site rep Jane Griffin – WH site rep	Roger Dean – 55 CV Tara Salter – 58/2 CV Nick Fry – 64a/b CV

Actions for committee members in **bold**.

Minutes of the last meeting (19 August 2023)

- The minutes were agreed and taken as read.

Matters arising

- **Mary** volunteered to varnish the Hub sign prior to installation.
- **Pete** will install a post near the entrance to mark the concrete trip hazard.
- Pete reported that the council was still not responding adequately to requests for additional keys or new padlocks.
- There had been no response from the request to ward councillors to visit the site.
- A spring clean of the Hub would be planned for the Easter weekend, day to be determined depending on weather.

Update from Site Reps

- BHCC's allotment team remained under-resourced and the service was sub-standard. There will be lettings on both sites later in the year but long term unused plots are being given a year's grace.
- **Jane** planned to contact Cllr Tim Rowkins, Chair of City Environment, South Downs and the Sea Committee, to discuss the poor state of BHCC's allotment service.
- The allotment service would be discussed at BHAF's April meeting; a citywide approach to raising the profile of the allotment service was needed.
- It was noted that a house in Maresfield Road had extended its garden into plot 61 CV. This had been reported to BHCC, without response to date.

Mini-beds

- BHAF had provided £800 funding (part spent), had visited the site and were pleased with progress.

- Details had been sent to the top 30 on each of CV and WH waiting lists, with 9 mini-beds now let and one person on waiting list for when more beds are ready. Mini-bed tenants would remain on the waiting list for an allotment.
- Mini-bed tenants are charged £12/year, which includes £5 membership of CVWHAS.
- Tenancies would be terminated if plots were not tended for three or more months.

#### Men in Sheds project

- Jenny reported that the project was now based at Revaluit. **Jenny** would invite them to the next Hub opening on 3 March and ask if Arthur could visit their workshop.
- They were still keen to be involved and would be asked to make 20 posts and 20 shed signs for numbering allotment sites and for gate numbers.
- Making raised mini-beds was a potential future project.

#### Insurance and Finances

- Employers' and public liability insurance was in place.
- Currently 60 CVWHAS members.
- £1284.96 in the bank.
- **James** would apply to BHAF for funding to level the seating area, improve access to the Hub and make it safer for users.

#### Call for more Committee members

- **Jenny** will send a message will be sent out to members to try and recruit more committee members; Mark Fuller and Jason Lee will consider joining the Committee.

#### Upcoming events

- Hub spring clean, Easter weekend, day tbc.
- Spud in a bucket from 7 April with weigh-in on 14 September – **Mary** will prepare an email to be sent to CVWHAS members and a poster advertising the event.
- Seedling swap – 5 May.
- Apple Day – date to be confirmed in late September/early October, dependent on availability of Roedale Allotments equipment.

#### Any other business

- **Jenny** will arrange for Mary and Jane to become new signatories for the bank account.
- **Jenny** will circulate a new Hub rota to be populated.
- **Paul** will draft a short newsletter for BHCC to circulate to all CV and WH allotment holders

Next meeting: **Saturday 15 June**

## Rota for Hub opening 2024

11:00 – 13:00 over summer, 11.00 - 12.00 winter

			name	name	name	notes
Autumn / Winter	Day					
03-Mar-24	Sunday	1 hour	James	Paul		
29 Mar - 1 Apr	Easter weekend	Committee members and volunteers				Hub clear up maintenance etc - one day over the weekend
Spring / Summer						
07-Apr-24	Sunday	2 hours	Roger	Penny ?		Spud in a bucket start
05-May-24	Sunday	2 hours				Seeding swap
18-May-24	Saturday	2 hours	Mary			
02-Jun-24	Sunday	2 hours	Paul	James		
15-Jun-24	Saturday	2 hours				Committee meeting after hub
07-Jul-24	Sunday	2 hours	Mary			
20-Jul-24	Saturday	2 hours	Jenny			
04-Aug-24	Sunday	2 hours				
17-Aug-24	Saturday	2 hours	Mary			
01-Sep-24	Sunday	2 hours	Paul	James		
14-Sep-24	Saturday	2 hours				Spud in a bucket weigh in
Apple day – date tbc, late September / early October.						