

Craven Vale and Whitehawk Hill Allotments Society

Constitution

This constitution was adopted by 20 members of the Society on 30 November 2014.

1. The name of the organisation shall be the Craven Vale and Whitehawk Hill Allotments Society, which can also be known as CVWHAS.
2. The members shall be all tenants and co-workers who garden at the Craven Vale and Whitehawk Hill Allotments on Beresford Road and Whitehawk Hill Road, East Brighton.
3. The aim(s) of the club shall be
 - a. to discuss matters relevant to the members
 - b. to agree and carry ways of improving the experience of gardening at the site, and
 - c. to communicate opinions shared by a majority of members to other relevant bodies.
4. The club shall be governed by General Meetings of members which will be held at least once a year.
5. General meetings will be advertised (at minimum) by notices placed at all entrances to the allotment site at least one month before the date of the General Meeting.
6. The club may select representatives to speak on behalf of the club to other relevant bodies, and to report back to the club from any meetings such representatives may attend.
7. The club's finances shall be administered as follows:
 - a. a bank account will be maintained on behalf of the group at a bank agreed by the committee
 - b. signatories to the account will be the officers of the association.
 - c. each cheque will require two signatures one of whom will normally be the Treasurer
 - d. records of income and expenditure will be maintained by the Treasurer and a financial statement given to each meeting
 - e. an annual statement of accounts will be presented to the Annual General Meeting, and
 - f. all money raised by the Association will be spent solely on the objects laid out in the constitution.
8. This constitution may be amended or extended by a General Meeting of the club provided notice of a **change to the constitution** has been advertised in accordance with rule 5 above.